**COVER LETTER**

**To: New Filing Section**

**Division of Corporations**

**Subject**: <<\*\*name of resulting LLC\*\*>>

The enclosed Articles of Conversion, Articles of Organization, and fees are submitted to convert an “Other Business Entity” into a “Florida Limited Liability Company” in accordance with s. 605.1045, F.S.

Please return all correspondence concerning this matter to the following:

<<name>>

<<address>>

<<city, state, zip>>

For further information concerning this matter, please contact:

<<name>>

Daytime telephone number: <<phone number>>

Email address: <<email address>>

Enclosed is a check for $150.00 payable to "Florida Department of State" (consisting of $25 for the Conversion & $125 for the Articles of Organization).

**Mailing Address:**

New Filing Section

Division of Corporations

P.O. Box 6327

Tallahassee, FL 32314